



# Turnbull Clan Association Incorporated Bylaws

Revised 2012, approved at Annual General Meeting  
July 28, 2012

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## **Article 1. Name**

1.01 The name of the organization shall be Turnbull Clan Association Inc., also referred to herein as TCA.

## **Article 2. Purpose and Objective**

2.01 Turnbull Clan Association TCA shall be an educational, secular, non-profit organization dedicated to the perpetuation of the Scottish-Celtic culture, traditions, customs, literature, music, and art of its heritage through the publication of newsletters, maintenance of a Web Site and other sources of information on the history of Turnbull, its varied name spellings, and Sept names associated with the name of Turnbull; the sponsorship of Turnbull Clan Tents and other presence at Scottish Highland Games, Gatherings, and Festivals for the promotion of public awareness of its history and culture; the preservation of all documents, letters, and published works belonging to the TCA, along with all genealogical data collected by the association on its members;

## **Article 3. Membership and Dues**

3.01 Eligibility in Turnbull Clan Association (TCA) shall not be denied due to race, creed, gender, national origin, or place of residence.

3.02 **Registered Member.** Any person who is related to one of the Turnbull septs by blood, marriage, or close affinity may register in the rolls of the Turnbull Clan Association. Registration may include self-registration on the TCA website or by other electronic means. Communications from the TCA administration to Registered Members will normally be done electronically. A Registered Member may not vote in matters concerning the association unless he or she is also a Regular or Life Member. It shall be the responsibility of each Registered Member to ensure that his or her contact information is kept current in the TCA rolls of the clan.

3.03 **Regular Member.** A Regular Member is a registered members 18 or more years of age who has contributed TCA dues for the current year. Each Regular Member has one vote in matters concerning the association and may assign his or her proxy in writing to another Regular or Life Member. A Regular Member may receive the TCA newsletter, the *Bullseye*, by mail free of charge.

**3.04 Spouse Regular Member.** The spouse of a regular member is eligible for membership provided that he or she is 18 or more years of age and has contributed his or her dues for the current year. The dues for a Spouse Regular Member shall be one half the amount of the dues for a Regular Member. A Spouse Regular Member has one vote in matters concerning the association and may assign his or her proxy in writing to another Regular or Life Member.

**3.05 Life Member.** A member may be granted membership for the remainder of his or her lifetime by the majority vote of the board of directors. A Life Member shall not be required to pay dues. Each Life Member has one vote in matters concerning the association and may assign his or her proxy in writing to another Regular or Life Member.

**3.06 Honorary Member.** A person may be named an Honorary Member by the majority vote of the board of directors. Honorary members shall not be required to pay dues. Honorary membership shall be for a period of one year but may be renewed by the majority vote of the board of directors. Honorary members may not vote in matters concerning the association.

**3.07 Dues** may be set by the Board of Directors and may change from time to time.

**3.08 Special Goods and Services** such as membership packets, printed and mailed publications, certificates, books, CDs, and DVDs shall be available to all members on a subscription basis at prices established by the Board of Directors. Regular members may receive the TCA newsletter, the *Bullseye*, by mail, free of charge.

## **Article 4. Officers**

4.01 Turnbull Clan Association shall be governed by a Board of Directors consisting of a maximum of nine (9) duly elected officers

4.02 The officers of TCA are President, Secretary, Treasurer, and up to six (6) Vice Presidents (VP). Whenever possible, the VPs will represent TCA from various countries and parts of the US and Canada where TCA is active. They will be asked to perform duties based on the current needs, their talents and location. Duties could include assistance with genealogy, web maintenance, *Bullseye*, representing TCA and sponsoring a regional event for local Turnbills, promoting games participation, as examples. VPs should have a good command of basic computer skills and access to internet and social media.

4.03 The term of office shall be for (3) three years. No person shall serve as President for more than two consecutive terms.

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4.04 A President's terms may be extended under circumstances that require an extension for the benefit of TCA. An example of such circumstances would be if no one else is willing to fill the office of President. Extension of a President's tenure beyond two consecutive terms must be approved by three fourths (3/4) of the Board of Directors and approved by a simple majority of the members voting in a referendum to approve the extension.

4.05 Vacancy of any office for any reason shall be filled by appointment of the President, with approval of the Board of Directors. A vacancy by the President shall be filled by a Vice President for the remaining term.

4.06 Members may take on duties for the Association without becoming an officer. Individuals may be assigned a title appropriate to the task by the President. Examples include but are not limited to the regional representatives and tent hosts.

4.07 Officers will serve without compensation, but may be reimbursed for reasonable expenses.

4.08 Except for the office of President more than one office may be held by the same person.

4.09 Upon leaving office, officers will turn over all records, funds, tartans, accoutrements, and any other corporate property of TCA to a person designated by the President or the Board of Directors.

### **Article 5. Nominations and Elections**

5.01 Any member in good standing may nominate one or more to be an officer of TCA.

5.02 The Board of Directors will advise the members of the forthcoming elections and seek their nominations for officers at least six months prior to the election.

5.03 The elected terms of the officers shall be for three years beginning on January first following regular elections.

5.04 A three-member committee appointed by the Board of Directors will table a proposed slate of candidates for officers for the coming three-year term. If sufficient nominations are not provided by the membership at large to provide the required slate then, as members themselves, the officers may nominate individuals to complete the slate.

5.05 The proposed slate of officers shall be presented to the membership by the Secretary in writing either by letter or in the TCA newsletter before the end of September for election by mail in ballots, to be tallied before the end of the month of November preceding the year in which office is to commence.

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5.06 The officers shall be elected by a simple majority of voting members who have paid their dues as of the date of the election.

5.07 Voted ballots shall be submitted to the Secretary, who will tabulate the results. The Secretary shall send the ballots and tabulated results to the Treasurer for verification.

5.08 The officers chosen by election shall be presented by the Secretary in writing either by letter or in the TCA newsletter to the membership before the end of the year preceding the commencement of the new terms in office.

5.09 The Board of Directors or the President may call a special election to fill one or more positions of officer. In this case the preceding nomination and election processes will apply but the calendar scheduling will not apply. The Secretary will hold the election as soon as is practically possible and the elected officer will take office as soon as the results of the election have been verified by the Treasurer.

5.10 The term of an officer elected by special election shall expire simultaneously with the terms of the other officers.

### **Article 6. Duties of the Officers Elected by the Membership**

6.01 President: This officer shall be responsible for the overall activities of TCA and to appoint any dues paid member to an office that has been vacated by the incumbent for any reason.

6.02 Vice Presidents these officers shall assist the President in areas of responsibility as assigned by the President. and agreed to by the Board of Directors.

6.03 Treasurer: This officer shall maintain the financial records of TCA, and be responsible for the following duties:  
Issuing a financial statement annually or as deemed necessary by the President or the Board of Directors. Preparing a budget for the following fiscal year. Dispersing funds and meeting the financial obligations of TCA as deemed appropriate by the President or Treasurer. Complying with all legal and financial obligations imposed on TCA by the Section 501(c)(3) of the Internal Revenue Code, as well as by the relevant state and local tax codes. The Treasurer may consult the President, Vice President and Secretary in any financial matter.

6.05 Secretary: This officer shall maintain the official records of TCA, including the official list of members, and shall report all the activities and plans of TCA to the membership as necessary for decisions required of the membership and the proper functioning of the Association.

## **Article 7. Special Interest Appointments by the Board of Directors**

7.01 **Special Interest Appointments** may be made by the Board of Directors. An individual serving in a position of Special Interest may be one of the elected officers or not. Special interest appointments may include but are not restricted to the following positions:

**Regional Representatives** shall be responsible for TCA activities within geographical regions. Their responsibilities may include, but are not limited to, sponsoring Turnbull Clan Tents at Highland Games, representing the Turnbull Clan at Scottish Functions within the region, and helping to recruit members from within the region.

**Quartermaster** shall be responsible for securing suppliers of Turnbull Tartans and other required accouterments, and for maintaining an inventory of such items if necessary.

**Legal Counsel** shall be a dues paid member, shall be a member in good standing of any State or any Federal District Bar Association, and shall advise TCA officers, or any member with any question directly related to TCA or his/her membership in TCA.

**Newsletter Editor** shall prepare and publish a Newsletter called "Bullseye" at least four times a year. Other newsletters such as Clan Prints in the Sands may also be published at the discretion of the Board of Directors.

**Web Site Administrator** shall maintain and update the TCA web site, shall respond to inquires received via the TCA web site, and shall post the TCA newsletters on the web site so as to make them available to Members.

**Historian** shall maintain records and research areas of the Turnbull history and or of interest to TCA

## **Article 8. Annual General Meeting**

8.01 The Board of Directors shall select the location of the Annual General Meeting (AGM) by majority vote. The AGM location shall preferably vary year to year in order to provide opportunities for maximum participation by the TCA membership. The membership shall be notified in the newsletter at least (60) sixty days prior to the meeting

## **Article 9. Administration**

9.01 The fiscal year of the TCA shall run from January 1 through December 31 of each year.

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9.02 The insignia of TCA may only be worn or displayed by the organization and its members. Such insignia include but are not limited to arms and/or crest which may be granted by the court of the Lord Lyon, decorative arms, badges, crests, logos, corporate seals, banners, letterheads, mascots, or other identifying symbols belonging to TCA.

9.03 The motto of TCA shall be "Audaci Favet Fortuna" with the accepted English translation being "Fortune Favours the Bold."

9.04 The official Internet address, Universal Resource Locator (URL) for Turnbull Clan Association currently [www.turnbullclan.com](http://www.turnbullclan.com) shall be specified by the Board of Directors. The Board can register other URLs as required.

9.05 The official newsletters for TCA shall be *BULLSEYE*.

9.06 The financial and other records of TCA shall be kept in a professional manner, and may be audited by any member(s) or any agent appointed by any member(s) at his/her (their) expense.

9.07 The annual financial report shall be published in *BULLSEYE* each year.

### **Article 10. Grievances**

10.01 Grievance presented in writing shall be reviewed by a three-member grievance committee appointed by the Board of Directors who will review the situation and decide on the outcome. Appeals where warranted and at the sole discretion of the President may be placed before the general membership for a decisive vote of the simple majority of those voting.

10.02 Any officer, trustee, or member regardless of the class of membership, who has brought grievous harm to the Turnbull Clan Association shall be dropped from the rolls of the Association by a three fourths (3/4) affirmative vote of the Board of Director. This action is subject to the grievance procedure as stated in article 11.01.

### **Article 11. Amendments**

11.01 Proposed amendments to the Bylaws must be approved by a three fourths (3/4) majority of the Board of Directors.

11.02 Amendments to the Bylaws must be approved by a two thirds (2/3) majority of the members at the next Annual General Meeting (AGM) or by a two thirds (2/3) majority of the members who respond to a referendum made by mail.

11.03 The Board of Directors can approve by a simple majority vote to modify the list of names in Appendix 1.

## **Article 12. Incorporation and Offices**

12.01 Turnbull Clan Association was duly incorporated as a Tennessee not for profit corporation on May 29, 1998. TCA was recognized by the IRS as a 501(c)(3) a non-profit organization EIN #62-1716022 on September 22, 1998, and IRS Final Recognition was determined on May 26, 2004.

12.02 TCA shall not be operated for pecuniary profit or commercial gain. TCA shall not inure to the benefit of, or be distributed to, any officer, director, or member or any person having a personal or private monetary interest in the activities of the Association.

12.03 TCA shall be empowered to pay reasonable compensation for services rendered upon receipts of claims and make payments and awards in the furtherance of the purpose and goals set forth in these Bylaws, within the scope of the IRS 501(c)(3).

12.04 TCA may have offices, either within or without the State of Tennessee, at such place or places as the Board of Directors may from time to time appoint or the business of TCA may require.

12.05 The business address of the Association, legal and official shall be that of the current President, or such address as decreed by the President and/or the Board of Directors.

## **Article 13. Dissolution**

13.01 Upon dissolution of TCA, assets shall be distributed for one or more exempt purposes within the meaning of the section 501(c)(3) of the Internal Revenue Code of 1986.

APPENDIX 1 (Revision 1.1)  
ACCEPTED VARIABLE SPELLINGS OF THE NAMES  
TURNBULL AND RULE

|             |            |
|-------------|------------|
| Thrumbald   | Turnbole   |
| Thrumball   | Turnboll   |
| Tourneboeuf | Turnbough  |
| Trambell    | Turnboul   |
| Tremblay    | Turnbow    |
| Tremble     | Turnbull   |
| Trembley    | Turnebu    |
| Trimbil     | Turnebulle |
| Trimbill    | De Rolle   |
| Trimble     | De Rollo   |
| Trimbole    | De Rue     |
| Trombe      | Regulus    |
| Trombi      | Rewel      |
| Trombil     | Rieul      |
| Tromboul    | Roall      |
| Trumbald    | Rollis     |
| Trumbel     | Rolous     |
| Trumbil     | Rool       |
| Trumbly     | Rouel      |
| Trumbo      | Rouley     |
| Trumbold    | Rouley     |
| Trumboli    | Roull      |
| Trumbul     | Rowell     |
| Trumbulle   | Rowl       |
| Trummell    | Rowle      |
| Trunball    | Ruele      |
| Trymbille   | Ruhl       |
| Trymbulle   | Ruhll      |
| Turnball    | Rule       |
| Turnbaugh   |            |
| Turnbeaugh  |            |
| Turnbell    |            |
| Turnbill    |            |